



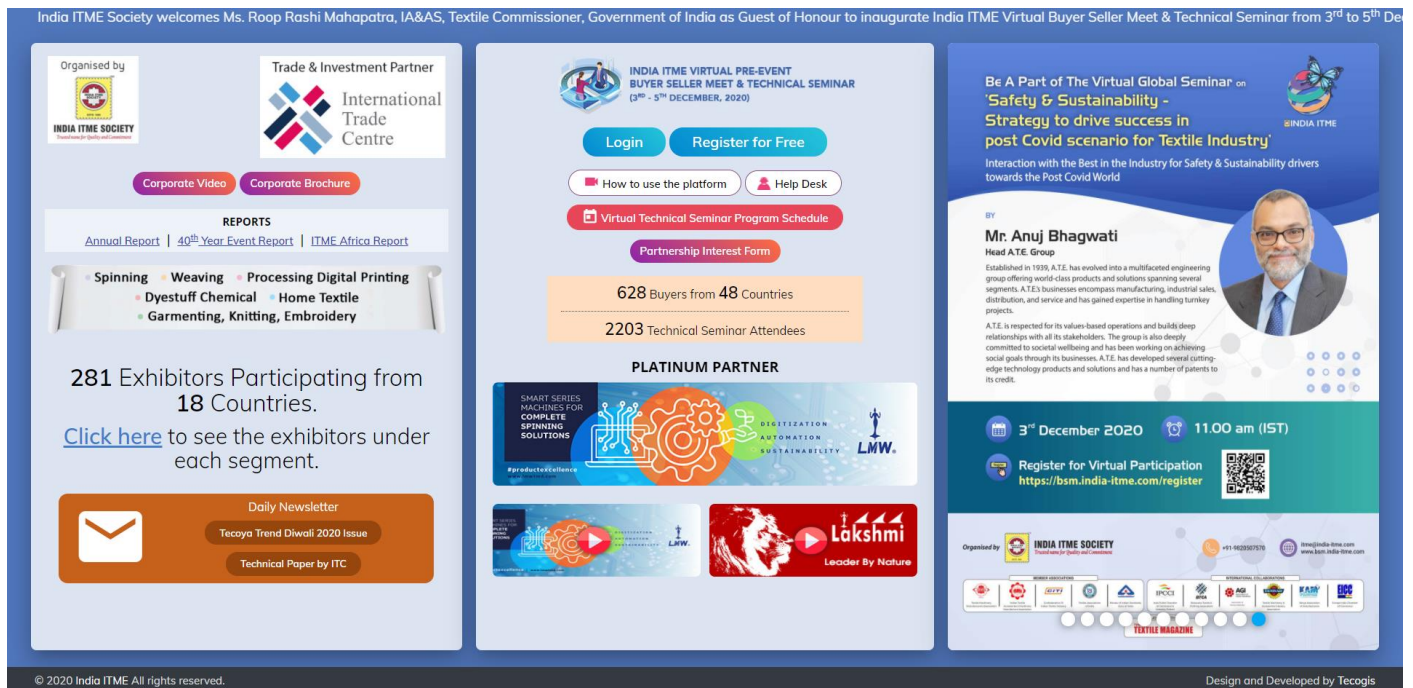
INDIA ITME VIRTUAL PRE-EVENT  
BUYER SELLER MEET & TECHNICAL SEMINAR  
(3<sup>RD</sup> - 5<sup>TH</sup> DECEMBER, 2020)

## ***Guidelines for BSM –Exhibitor***

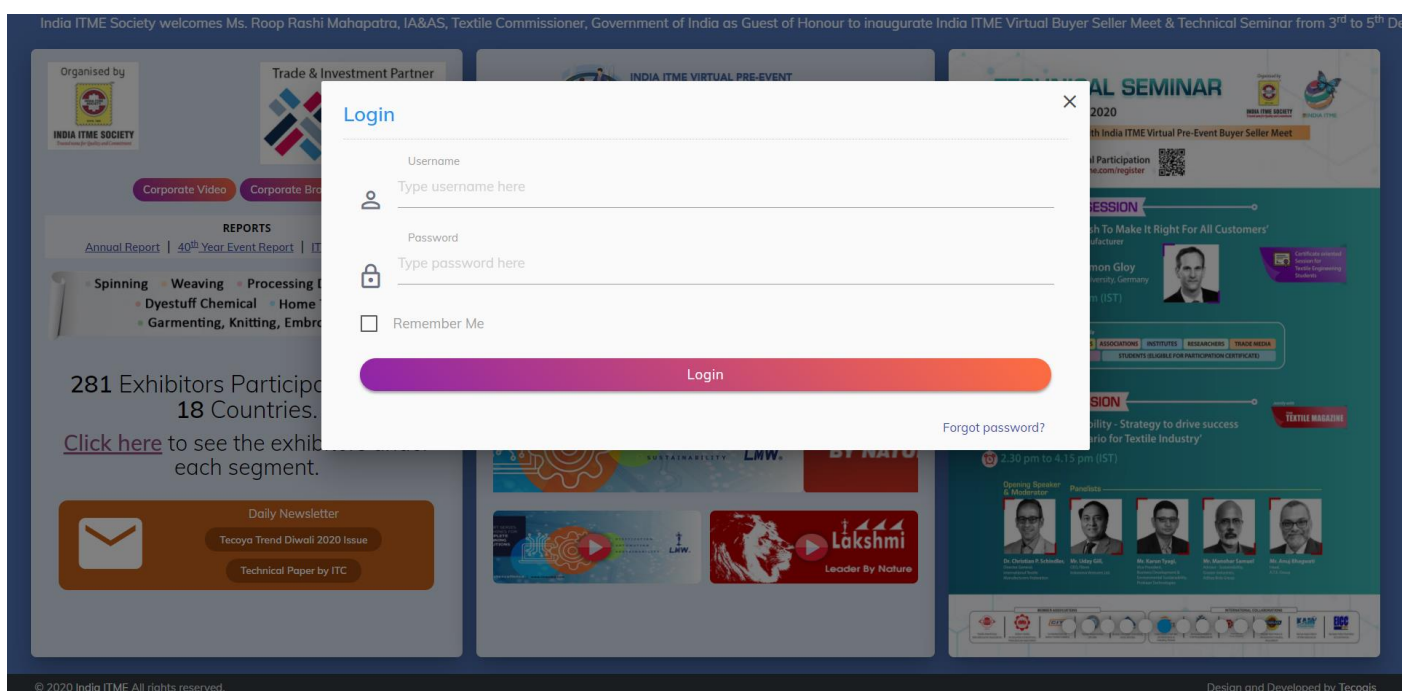
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# 1. LOGIN



Go to <https://bsm.india-itme.com> to login into India ITME Virtual Pre-Event Buyer Seller Meet event.



Login with your given username and password.

Additional meeting logins can be found under coordinator's login and also have been emailed to the registered company email ID.

Note that you type the username and password instead of copy and paste to avoid extra spaces.

Attendee is allowed to login to only one device at a time.

We recommend to use the latest [Google Chrome Browse](#) for better experience.

## 2. EXHIBITOR DASHBOARD

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INDIA ITME VIRTUAL PRE-EVENT  
BUYER SELLER MEET (4<sup>TH</sup> - 5<sup>TH</sup> DECEMBER, 2020)

Welcome,  
EXHIBITOR COMPANY NAME HERE

Buy Rules and Guidelines My Account

Fascia Name / Company Name  
EXHIBITOR COMPANY NAME HERE

Sales | Head  
Marketing | Sr. Manager - Exports Marketing

1009 buyers from  
47 countries  
Send Meeting Request

Trading In: India Bangladesh Bhutan Egypt Ethiopia Ghana Kenya Nepal Nigeria Oman Qatar Saudi Arabia South Africa Sri Lanka Tanzania  
Uganda Vietnam Yemen

Dealing In: Digital Printing-Machinery-HSN9032 Digital Printing-Machinery-Voltage Controller Digital Printing-Machinery-Voltage Stabilizer Knitting, Embroidery, Garmenting-Machinery-HSN9032  
Knitting, Embroidery, Garmenting-Machinery-Voltage Controller Knitting, Embroidery, Garmenting-Machinery-Voltage Stabilizer Processing-Machinery-HSN9032  
Processing-Machinery-Voltage Controller Processing-Machinery-Voltage Stabilizer Spinning-Machinery-HSN9032 Spinning-Machinery-Indi Stabilizer Spinning-Machinery-Voltage Controller  
Weaving-Machinery-HSN9032 Weaving-Machinery-Stabilizer Weaving-Machinery-Voltage Controller

Meeting Logins

Username	Password	Type
PRI-200005	12345	Primary
SEC-200005	12345	Secondary

Login URL: <https://bsm.india-itme.com>  
Note: Only Primary type login can record the meetings. [Click here](#) to check the Terms and Technical Requirements before you start.

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Once logged in you will see your company profile filled by the company coordinator.

Also find the additional meeting logins for your colleagues there.

You may start sending meeting requests or join the scheduled meetings with buyers here.

## 3. SEND MEETING REQUEST

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INDIA ITME VIRTUAL PRE-EVENT  
BUYER SELLER MEET (4<sup>TH</sup> - 5<sup>TH</sup> DECEMBER, 2020)

Welcome,  
EXHIBITOR COMPANY NAME HERE

Buy Rules and Guidelines My Account

Below are the Free Slots. You may search a Buyer and send meeting request to him.  
**Note:** When selecting the time slot please be mindful of the timing of visitor's country.

Free Slot

Slot On  
4<sup>th</sup> Dec  
11:15 - 11:27 IST

Meeting Action  
Send Request

Free Slot

Slot On  
4<sup>th</sup> Dec  
11:30 - 11:42 IST

Meeting Action  
Send Request

Free Slot

Slot On  
4<sup>th</sup> Dec  
11:45 - 11:57 IST

Meeting Action  
Send Request

Free Slot

Slot On  
4<sup>th</sup> Dec  
12:00 - 12:12 IST

Meeting Action  
Send Request


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Click on **Send Meeting Request** to Invite Buyers for meeting.

**Note:** When selecting the time slot please be mindful of the timing of visitor's country.

Choose a Free Slot and click **Send Request** which will take you to Buyers list as shown below

Organized by  **INDIA ITME VIRTUAL PRE-EVENT BUYER SELLER MEET (4<sup>TH</sup> - 5<sup>TH</sup> DECEMBER, 2020)**

Welcome, EXHIBITOR COMPANY NAME HERE

 Buy [Rules and Guidelines](#) [My Account](#)

**Visitors/Buyers List - Use Search option to search your preferred buyer and click meeting request.** [Back](#)

Show: 10 Select All to see all the entries. Please be mindful of the timing of visitor's country when sending meeting request. Search:

entries


Name	Designation	Company Name	Country	Segments	Meeting Request
Anshul Jain	OWNER	JAIN SURESH HOSIERY	India	Not Available	<a href="#">Meeting Request</a>
Hiren Barvaliya	Owner	Jisha Enterprise	India	Not Available	<a href="#">Meeting Request</a>
Venkatesh Prithviraj Mandhania	Director	Venkatesh Exports	India	Not Available	<a href="#">Meeting Request</a>
Manjit Singh Saini	CEO	Paramount Instruments Pvt. Ltd.	India	Not Available	<a href="#">Meeting Request</a>
Dharmesh Yashvantil Ramsha	Proprietor	Ramsha Silk Fabrics	India	Not Available	<a href="#">Meeting Request</a>
Pawan Kohli	Director	KKK Textiles Limited	India	Not Available	<a href="#">Meeting Request</a>
Pravin Tibrewala	Director	Kosmos Co-Extrusions Pvt Ltd	India	Not Available	<a href="#">Meeting Request</a>

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Use the search option to search a Buyer with his name, designation, company, country or his interested segments.

Click **Meeting Request** to invite Buyer for meeting.

All the meeting requests sent will be seen in My Schedule for the respective day.

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Welcome, EXHIBITOR COMPANY NAME HERE

 Buy [Rules and Guidelines](#) [My Account](#)

Below are the Meeting requests sent to Buyers. They may accept meeting for this slot or may choose an another available slot.

Requested To (Click Name to View Details)	Slot On	Meeting Action
<a href="#">Atul Dangi</a>	4 <sup>th</sup> Dec 11:00 - 11:12 IST	<a href="#">Cancel Request</a>

Below are the Free Slots. You may search a Buyer and send meeting request to him.

Free Slot	Slot On	Meeting Action
	4 <sup>th</sup> Dec 11:15 - 11:27 IST	<a href="#">Send Request</a>
	4 <sup>th</sup> Dec 11:30 - 11:42 IST	<a href="#">Send Request</a>

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Buyer may accept the meeting request for the preferred time slot or may choose a different time slot as per his availability.

You may click **4<sup>th</sup> Dec** or **5<sup>th</sup> Dec** tabs to send meeting request for respective days and see your day wise schedule.

## 4. JOIN THE SEMINAR

Organized by  
INDIA ITME SOCIETY

INDIA ITME VIRTUAL PRE-EVENT  
BUYER SELLER MEET (4<sup>TH</sup> - 5<sup>TH</sup> DECEMBER, 2020)

Welcome,  
EXHIBITOR COMPANY NAME HERE

Buy Rules and Guidelines My Account

### Meeting Logins

Username	Password	Type
PRI-200005	12345	Primary
SEC-200005	12345	Secondary

Login URL: <https://bsm.india-itme.com>

Note: Only Primary type login can record the meetings. [Click here](#) to check the Terms and Technical Requirements before you start.

### Meeting Schedule

Below are the meeting details for the virtual event. | Note: Timings are given in IST (GMT+5:30).  
All the members of exhibitor company should join the same meeting at scheduled time.  
Scroll down ↓ to see all the Confirmed Meetings and Send Meeting Request to Buyers.

3<sup>rd</sup> Dec

4<sup>th</sup> Dec

30<sup>th</sup> Nov

Messages

#### Virtual Technical Seminar

To know more details [Click here](#)

3<sup>rd</sup> Dec, 2020

10:45 - 17:00 IST

Join

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NETWORKING LOUNGE

HELP DESK

Click on **3<sup>rd</sup> Dec** tab and then **Join** to attend the Virtual Technical Seminar.

Use [Zoom Desktop Application](#) for better experience.

## 5. MESSAGES

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INDIA ITME SOCIETY

INDIA ITME VIRTUAL PRE-EVENT  
BUYER SELLER MEET & TECHNICAL SEMINAR  
(3<sup>RD</sup> - 5<sup>TH</sup> DECEMBER, 2020)

Welcome,  
A T E ENTERPRISES PRIVATE LIMITED

My Account

3<sup>rd</sup> Dec

4<sup>th</sup> Dec

5<sup>th</sup> Dec

Messages

Below are the messages from Buyers. You may contact them accordingly.

Message From (Click Name to View Details).

**TEWODROS DURESSA OLKEBA**

Message  
No free slot found, Please call asap to discuss about machinery

Received On

05<sup>th</sup> Dec, 2020  
17:33 IST

Contact Details

buyer3@email-domain.com  
+251 5689741236

Message From (Click Name to View Details).

**ABDULLAH ANSARI**

Message  
Please call after event, I have a plan to execute

Received On

05<sup>th</sup> Dec, 2020  
16:52 IST

Contact Details

buyer2@email-domain.com  
+91 9820000000

Message From (Click Name to View Details).

**RAM RATAN JAGETIYA**

Message  
Need to discuss about new products

Received On

04<sup>th</sup> Dec, 2020  
16:44 IST

Contact Details

buyer4@email-domain.com  
+91 5656897899

Message From (Click Name to View Details).

Received On

Contact Details

NETWORKING LOUNGE

HELP DESK

Buyer who was not able to book a meeting slot with you will have an option to leave a message to Exhibitor. Those messages will appear here in the **Messages** tab.

You may contact them accordingly over seen contact details.

## 6. JOIN THE MEETING

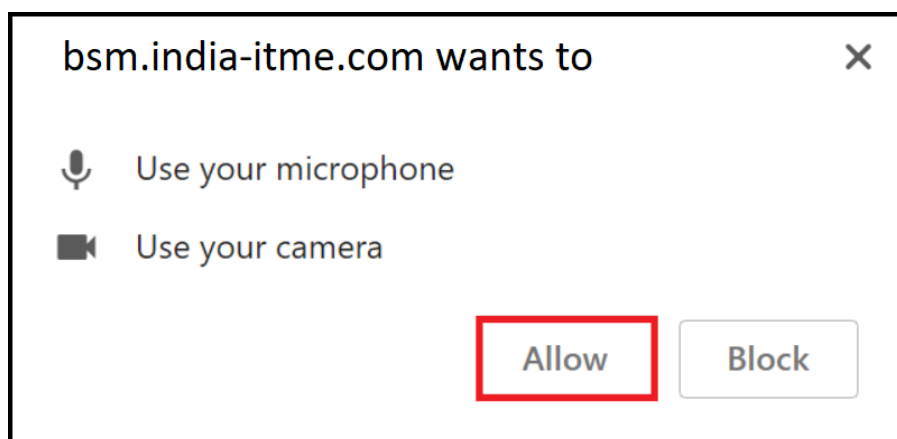
The screenshot shows the 'Meeting Schedule' section of the India ITME Virtual Pre-Event Buyer Seller Meet (4th - 5th December, 2020). The interface includes a header with logos, navigation links (Buy, Rules and Guidelines, My Account), and a welcome message. The main content area displays tabs for 3rd Dec, 4th Dec, 5th Dec, and Messages. Below the tabs, it lists confirmed meetings for 05th Dec, 2020. Two meetings are shown: one with Yatin Narula (12:30 - 12:42 IST) and another with Sanjay Avhad (17:10 - 17:40 IST). Each meeting entry includes a 'Join' button, a 'Display Name' field with an 'Edit' link, and a 'Purpose of Meeting' link. A 'Joining Activity' link is also present. On the right side, there are icons for 'Networking Lounge' and 'Help Desk'. The footer contains copyright information and the developer's name, Tecogis.

Click **4<sup>th</sup> Dec** or **5<sup>th</sup> Dec** tabs to see your day wise schedule of confirmed meetings and hit **Join** button to attend the meeting.

**Note:** All the members of exhibitor company should join the same meeting at scheduled time. Members can join one meeting at a time.

You may change your Display Name by clicking **Edit**. This name will be seen to Buyer in the meeting room.

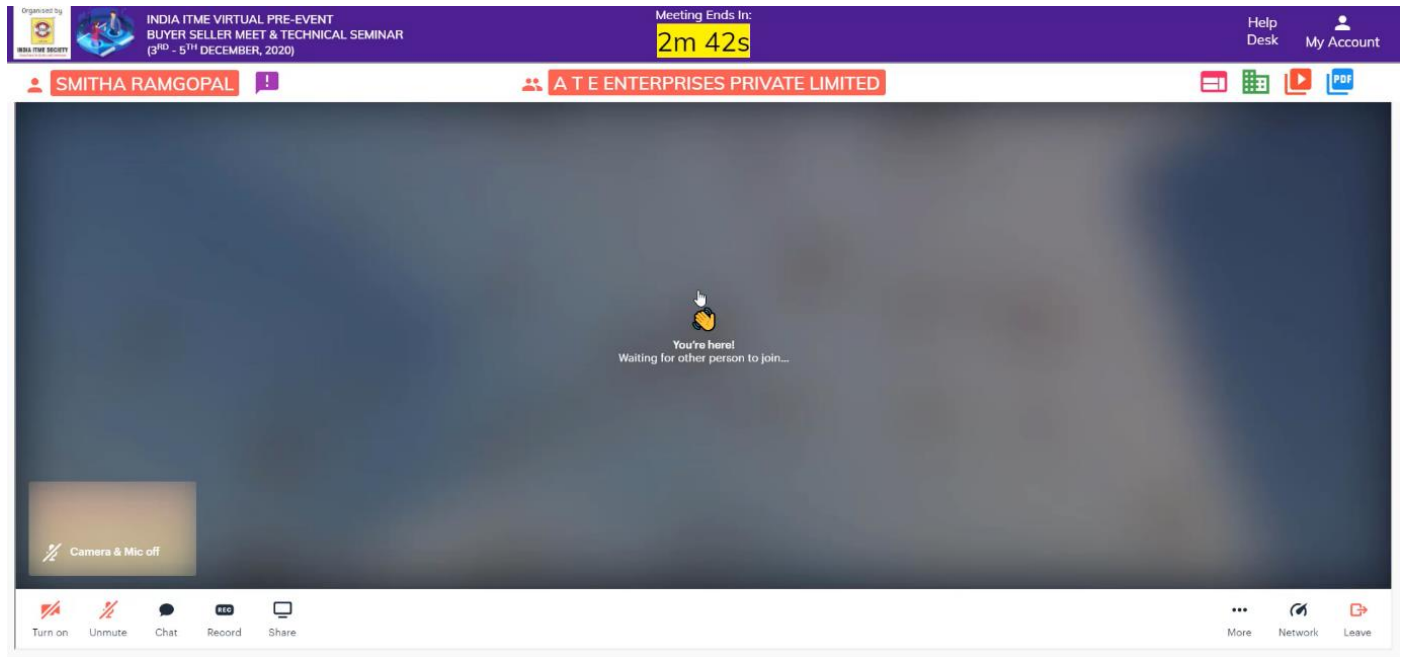
After you click join make sure to Allow Permission for Microphone and Camera.



Click Allow to grant the permission and proceed further.



## 7. IN THE MEETING ROOM

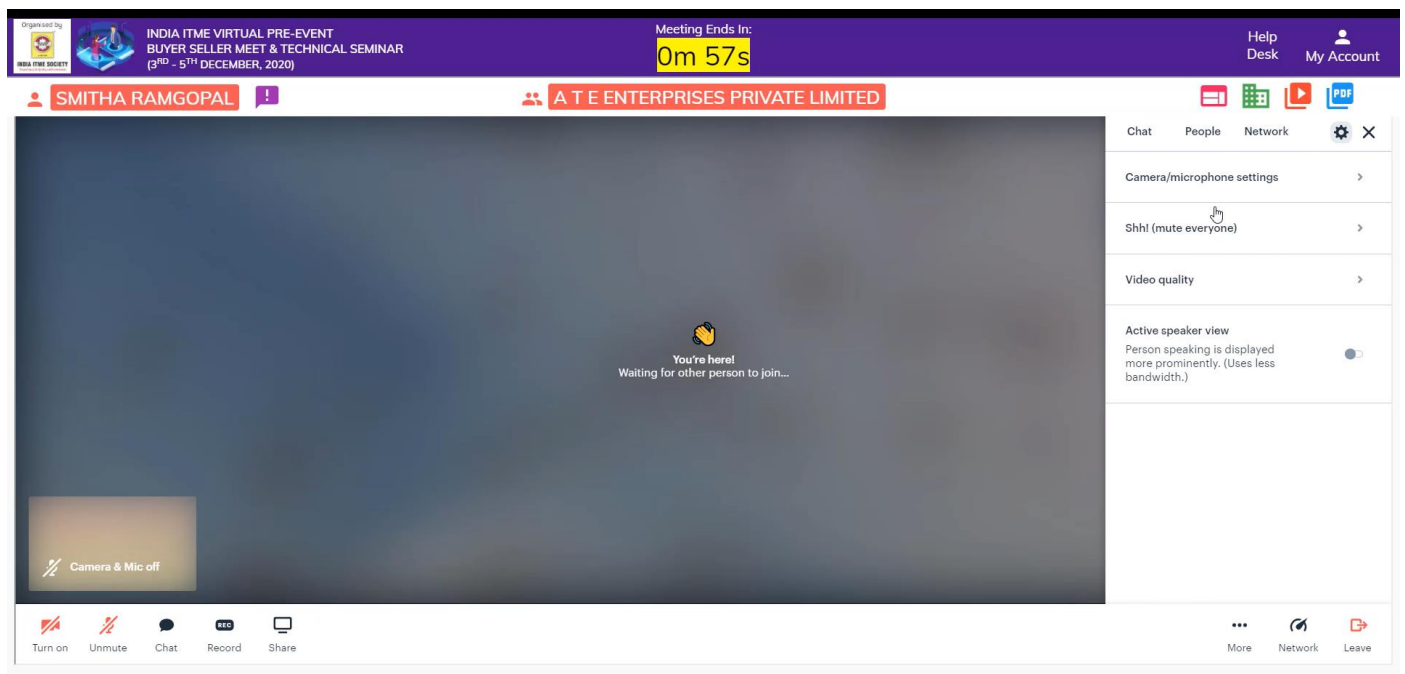


You are allowed to:

- Turn Video On and Off
- Mute and Unmute your Mic
- Text chat with other attendees in meeting room
- Share your screen to other attendees in meeting room

Remember to tick 'Share Audio' if you want to present a video along with audio.

At the top in yellow appears a Countdown timer showing time left for meeting to finish. Try to finish your meeting within that time.



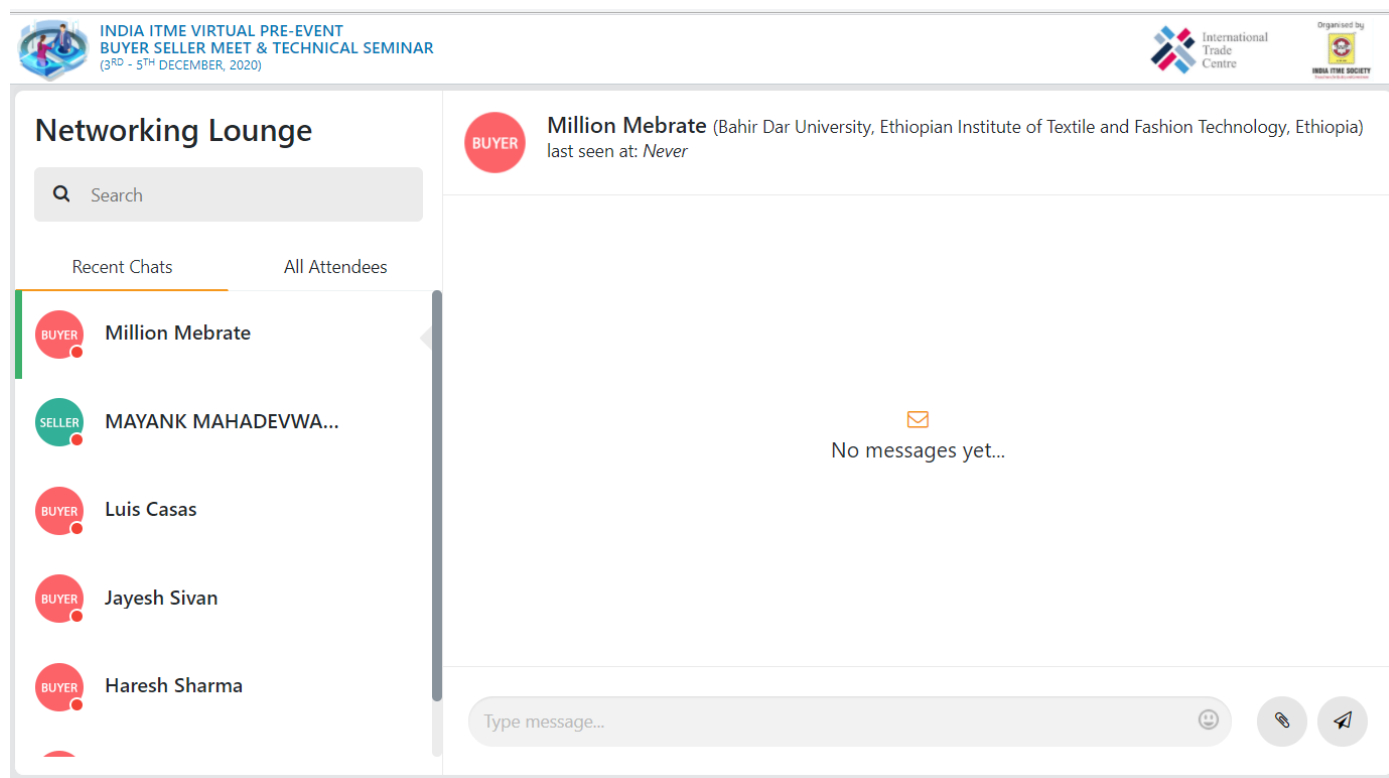
Click More for additional settings like choosing your Camera/Mic and Video Quality if required.

These setting may be useful if you are attending meeting from a Video Conferencing System.

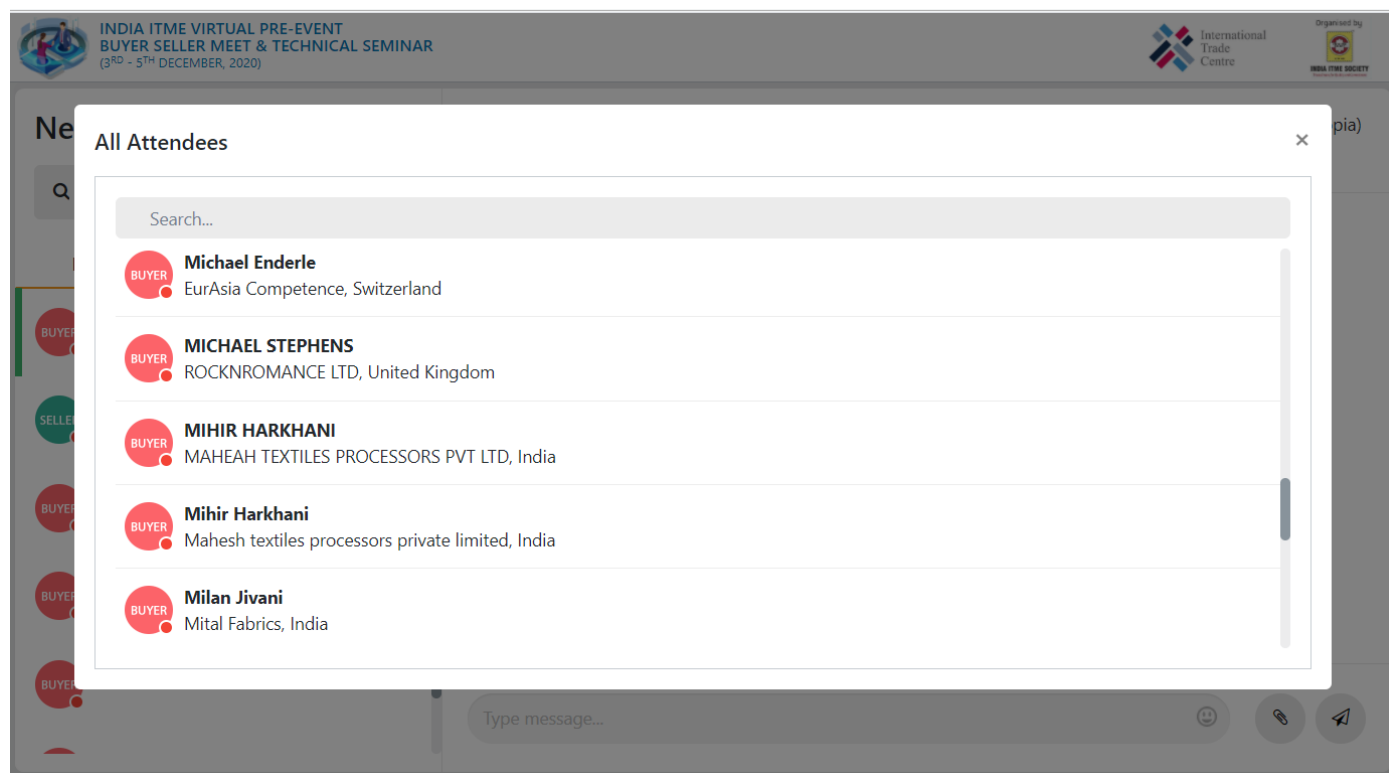
Leave the room once the meeting is over and go to **My Schedule** to attend you next meeting.

## 8. NETWORKING LOUNGE

Access to Networking Lounge is available after you login. Click on the Bell icon at bottom right-hand side to open Networking Lounge as shown below.



Click **All Attendees** to see list of all the members in BSM event.



Use search option to search a Buyer/Seller by name, company, country.

Then click on the name to start textual chat.

**Thank You!**